

WESTMINSTER PRESBYTERIAN CHURCH  
MINUTES OF STATED MEETING OF SESSION – June 22, 2009

The stated meeting of Session was held at Westminster Presbyterian Church in the Hall, 755 Bard Road, Port Hueneme, CA. Moderator, Rev. Dan Birchfield, called the meeting to order (after dinner and fellowship) at 7:15pm and opened with prayer. A quorum was present. Elders present: Bob Williams, Scott Wieser, Linda Porteous, Mary Curtis, Vicki Hanks, Gay Lanzarotta. Elders Absent: Jim Bell, Carol Norton, Dave Neff, Marilyn Rothwell.

- I. APPROVAL OF AGENDA:  
Session APPROVED the agenda as presented.
- II. PRAYER CIRCLE:  
Session prayed over requests from each member and for our church.
- III. MAIN DISCUSSION – TEAMWORX2  
Session completed the last exercise from the Teamworx2 meeting – “Understanding Your Own Style” and discussed the findings. The big picture is to look at our strengths as a team.
- IV. ELDER SUMMARY REPORTS:
  - a. Missions gave a report on the Preschool – they are working on brochures to be used at the Hueneme Beach Festival and will be promoting an open house to be held in September.
  - b. Membership: Next membership class will be in October.
  - c. Youth group and children’s ministry – focus on Beach Festival activities. Richard Allen donated a projection video game for the youth room.
  - d. Life Transformational Ministries—Gay is looking into a celebrate recovery program to attend—she requested prayer for discernment and time off work to attend. Session APPROVED the expense of the program if Gay can go.
  - e. Treasurer will print out the 1<sup>st</sup> 6 months budget to prepare for our budget discussions for next year. Discussed Hueneme Beach Festival—how to insure it will be better than last year. View it as an Outreach to make a difference in our community. Session decided on 3 booths (1 double table for children’s and preschool and 1 booth for main church). WE NEED TO PRAY ABOUT THIS ACTIVITY OFTEN.
- V. CLERK TO THE SESSION REPORT:
  - a. Consent Agenda – Session discussed and APPROVED the following Consent Agenda items:
    - Approval of minutes of the May 24, 2009 Called Meeting of Session and of the May 26, 2009 Stated Meeting of Session.
    - Memorial service was held for Member, Arthur J. (Jeff) Young (member #91) at WesPres on Saturday, June 6, 2009. The service was officiated by Pastor Dan Birchfield.
    - Domestic Nonprofit Corporation Application and fee was sent to the State of California. This was due 6/30/09 and is due every two years so the next one will be due June 2011.
    - Receiving the Financial Report for May 2009 submitted by Treasurer Vicki Hanks (copy attached to minutes)
- VI. GENERAL BUSINESS:
  - a. Personnel made a motion to offer Jan Bogner a thank you in the amount of \$3,000 in appreciation for all she has done for the Youth Group. The funds will be taken from the money budgeted for the salary of the Youth Director. APPROVED.
  - b. Search Committee Update: Pastor Dan passed out some information on the candidate the committee is recommending. Session will meet with the committee Thursday, June 25, 2009 at 7:00pm to answer any questions and then will interview Josiah Nordgren. Pastor Dan gave an update on why he thought Josiah would be a good fit – he has been working with his brother at Ventura Missionary Church and spoke with the pastor there. The pastor said he would hire him if he had the chance. He has a high work ethic and relates to the kids. The committee reviewed over 40 applicants, had some face to face interviews and phone interviews.
- VII. The meeting was adjourned at 10:25pm and closed with prayer.

Respectfully submitted:

Mary Curtis, Clerk of Session

ATTACHMENT to  
6-22-09  
MINUTES

## Westminster Presbyterian Church

	January	February	March	April	May	Year to date
Regular Offering	\$21,319.64	\$20,445.90	\$28,644.00	\$20,431.13	\$27,838.00	\$118,678.67
Men's Group (Utilities)	\$40.00	\$80.00	\$60.00	\$40.00	\$80.00	\$300.00
Interest Income	\$4.38	\$1.93	\$1.86	\$0.00	\$0.00	\$8.17
Other Income	\$0.00	\$0.00	\$0.00	\$1.81	\$110.00	\$111.81
Total Income	\$21,364.02	\$20,527.83	\$28,705.86	\$20,472.94	\$28,028.00	\$119,098.65
Expenses	\$31,612.80	\$23,488.21	\$28,269.24	\$27,097.95	\$21,076.28	\$131,544.48
Net Income	-\$10,248.78	-\$2,960.38	\$436.62	-\$6,625.01	\$6,951.72	-\$12,772.54

Please note that the \$1903.54 is not included in the Income Section

	2009 Regular Offering vs 2008			
	2009	2008	Difference	%
January	\$21,319.64	\$16,707.05	\$4,612.59	27.6%
February	\$20,445.90	\$18,834.50	\$1,611.40	8.6%
March	\$28,644.00	\$21,186.00	\$7,458.00	35.2%
April	\$20,431.13	\$22,764.10	-\$2,332.97	-10.2%
May	\$27,838.00	\$20,143.00	\$7,695.00	38.2%
June (mtd)	\$9,334.00	\$13,225.00	-\$3,891.00	-29.4%
Year-to-date	\$118,678.67	\$99,634.65	\$15,153.02	15.2%

Footnote: There were 5 Sundays in May!

WESTMINSTER PRESBYTERIAN CHURCH  
MINUTES OF CALLED MEETING OF SESSION  
June 25, 2009

The called meeting of session was called by Pastor Dan Birchfield and the Search Committee and was held in the Westminster Hall at Westminster Presbyterian Church, 755 Bard Road, Port Hueneme, CA. The purpose of the meeting was to interview the search committee's candidate for the Youth Director Position. Minutes were taken by Mary Curtis, Clerk of Session. Pastor Dan started the evening with a prayer and called the meeting to order at 7:00pm.

A quorum was present. Elders present: Linda Porteous, Bob Williams, Mary Curtis, Dave Neff, Scott Wieser, Vicki Hanks, Gay Lanzarotta. Elders absent: Carol Norton, Marilyn Rothwell, Jim Bell. Guests were Kathy Antrobus, Jan Bogner, Kim Wieser.

The search committee gave their overview of the process the committee had followed—how many applicants they reviewed, people interviewed, references checked. They were very impressed with Josiah Nordgren after his interview and especially after checking his references. The Pastor at Ventura Missionary Church highly recommended Josiah and said he would hire him if he could. Pastor Dan and the Search Committee unanimously recommend Josiah for the Youth Director Position.

The Session has a chance to interview Josiah asking questions and getting his ideas of how a Youth Ministry should run, finding out about his experience.

We could not finish the meeting with a vote because Pastor Dan was called to the hospital thinking his wife was about to deliver their baby. The Session will reconvene Sunday, June 28, 2009 after the 2<sup>nd</sup> service to vote on the committee's recommendation.

The meeting was adjourned at 9:00pm with prayer.

### Meeting Reconvened June 28, 2009

The meeting was reconvened at 12:20pm in the Youth Room at Westminster Presbyterian Church. Elders Present were Bob Williams, Carol Norton, Linda Porteous, Mary Curtis, Vicki Hanks, Scott Wieser. Elders absent were Marilyn Rothwell, Jim Bell, Dave Neff, Gay Lanzarotta.

The motion was made, seconded and approved to hire Josiah Nordgren as the Youth Director. The salary package would be \$32,275 at 40 hours a week. This will be an exempt position with 2 weeks vacation, 1 week of profession development plus cost up to \$1,000 and \$500.00/month medical insurance. He will start August 3, 2009.

Pastor Dan will call him and offer the position contingent upon the completion of the background check. Linda Porteous will take care of the paperwork.

The meeting was closed with prayer at 12:45pm.

Respectfully submitted:

Mary Curtis, Clerk to the Session